



The Airport Advisory Board meetings take place on the fourth Monday of every month at 6:00PM in the Captain Walter Francis Duke Terminal Building Conference Room located at 44200 Airport Rd, California, MD 20619

AIRPORT ADVISORY BOARD AGENDA

April 22, 2019

I. Call to Order

II. Roll Call and Quorum

III. Presentation from Dr. Bridgett, County Administrator

1. Presentation on BoardDocs Orientation, Open Meetings Act and overview of Bylaws

IV. Presentation of Minutes from Previous Meeting and Action Items

V. Chairman / Vice Chairman's Report

1. New Chairman

VI. Department of Public Works & Transportation Report

1. Upcoming Airport Activity
 - i. Taxiway Relocation Schedule
 - ii. Airport Rd Relocation Schedule
2. Tech Review (AE)
3. Other items of Note
 - i. Atkinson

VII. FBO Report

VIII. Subcommittee Report

1. Rules – update on where the subcommittee is
2. Annual Report

IX. Old Business

X. Public Comment

XI. New Business

1. Board Members to conduct May Airport Inspection
2. Next business meeting 6:00 PM, Monday, June 24, 2019, Capt. Walter F. Duke Terminal conference room

XII. Adjournment

Appropriate accommodations for individuals with special needs will be provided upon request. In order to meet these requirements, we respectfully ask for one week's prior notice. Please contact Allison Swint at 301-475-4200, 73511. All content of these proceedings is subject to disclosure under the Maryland Public Information Act.

Action Item List - St. Mary's County Airport Advisory Board

Current as of: 3 Feb 2019

Action Item #	Status	Open Date	Due Date	Close Date	Originator	Assignee(s)	Action Item	Status/Resolution	Follow-up
1	Closed	xx/xx/xxxx	xx/xx/xxxx	12/20/2018		AAC Secty	Post Airport Ordinance Draft to Airport Group (Yahoo) website when opened to formal public comment	Links to County Documents (BoardDocs) posted on Yahoo Website	
2	Closed	5/xx/17		x/xx/xx			Provide proposed updated Permittee Agreement at AAC (May 2017 mtg)	Completed x/xx/xx.	
3	Closed			x/xx/xx			Lease Holder review and response on proposed Permittee Agreement (Aug 2017 meeting)	Completed x/xx/xx.	
4	Closed			x/xx/xx			Outside Consultant review and advise on proposed Permittee Agreement	Reviewed by Delta Airport Consultants x/xx/xx. Proposed updated Permittee Agreement contains language limiting permittees' liability to their actions or omissions (DPWT confirmed). Updated Permittee Agreement is part of proposed Ordinance update (DPWT confirmed).	AAC Watch Item during Ordinance process
5	Closed			x/xx/xx		DPWT	Install new midfield windsock	Completed x/xx/18.	
6	Open					DPWT	Install runway end windsocks (or streamers)		
7	Open					DPWT	Relocate Anemometer where it can provide more accurate runway winds (treeline blocks wind from north impacting reported winds on AWOS and aviationweather.gov)		
8	Open					DPWT	Review Wash Rack compliance with new MDE Regulation regarding runoff contamination; determine if formal mitigation is		
9	Open					DPWT	Procure ADS-B repeater system to improve safety and SA at 2W6; possibly co-share with KNHK?	Need to discuss with Pax Air Ops.	
10	Open					DPWT, AAC	Develop strategy to update Master Plan (and associated documents)		
11	Open						Review process for non-tenant Aeronautical Service Providers to obtain access to 2W6	Tabled x/xx/xx pending outcome of Ordinance, Rules, Minimum Standards and Permittee Agreement	
12	Open	x/xx/18			UMD	DPWT	Replace Glider symbol with UAV symbol at 2W6 on aeronautical charts	Tabled 10/22/18 following public comment on the safety aspects of the glider vs UAV symbol for local pilots. Airport Manager to seek further inputs before making decision.	
13	Open					DPWT, NAS Pax	Improve deconfliction between Pax Rwy 14 Approach and 2W6, including AWOS language and updated Chart Supplement (formerly AFD) language	Discussion held with Pax Air Ops 12/3/18. RCO with NAS Pax?	
14	Closed			12/12/2018		DPWT, FAA	Recertify PAPI Rwy 29	Recertified by FAA on approx 12 Dec 2018	
15	Open	12/3/2018			Public	DPWT	Update airport website to be more current and organized		
16	Open	12/3/2018	???		AAC Chair	DPWT, AAC, airport organizations	Provide inputs to AAC Chair for airport Annual Report 2018		
17	Open	12/12/2018			Public	DPWT	AWOS Radio Audio Weak and Unreadable beyond 10NM.		
18	Open	2/17/2019	3/17/2019		Klapka	DPWT	Clarification from LUGM/Planning about Use Restrictions on Hangars within Airport environs.		
19	Open								
20	Open								